



## Board Meeting

Friday 22 November 2019

### Rolling action list

#### Actions from 17 May 2019

1. NHS Health Scotland Board Governance until Dissolution Plan

**Action:**

- **Ms Thomas** to highlight any risks that arise associated with the NHS Health Scotland Board Governance until Dissolution Plan to enable the Board to actively respond.

**Status: Ongoing** – standing item on rolling action list

#### Actions from 21 June 2019 Part I

2. Quarter 4 Performance Report Including End of Year Impact

**Action:**

- **Ms Molony** to include lessons learned in future Quarterly Performance Reports.

**Status: Complete**

#### Actions from 21 June 2019 Part II

3. Audit Committee Annual Report 2018/19

- **Action: Mr Patience** to ensure the following wording is removed from the Audit Committee Annual Report: "...and considers them to be accurate"

**Status: Complete**

## **Actions from 27 September 2019**

### 4. Item number 2 – Managing our Legacy (including ‘Building our Future’ report)

#### **Actions:**

- **Ms Denholm** to provide an update on ‘Managing our Legacy’ at a future Board meeting to capture other areas of NHSHS work beyond the three areas covered in the ‘Building our Future’ report.

**Status: Complete** – will be covered in Chief Executive’s Report at 22 November Board meeting

- **Mr Crichton** to offer the Shadow Chair of PHS the opportunity to bring together the PHS Board members (once appointed) with NHS Health Scotland Board members, potentially using the already scheduled NHS Health Scotland February Board Seminar to support induction and handover by bringing the ‘Building our Future’ report to life.

**Status: Complete** – Chair extended this offer to the PHS Shadow Board Chair, but due to the scheduling of PHS Board member appointment process the proposed 7 February date is too soon.

### 5. Item number 5 – Public Health Reform (verbal update)

#### **Action:**

- **Mr McLaughlin** and **Ms Denholm** will provide the Board with a verbal update if significant risks or delays to delivering NHS Health Scotland work emerge as a consequence of transition to PHS.

**Status: Ongoing** – using the standing item on NHSHS Board agenda of ‘Public Health Reform’ verbal update

### 6. Item number 7 – Q1 Performance Report

#### **Action:**

- **Ms Stockton** to ensure the ‘Stalled Mortality’ briefing is circulated to the Board.

**Status: Complete**

7. Item number 8 – Annual Review of Board Effectiveness and Register of Board Members' Interests 2018/19

**Action:**

- **Ms Thomas** to update the paper for accuracy.

**Status: Complete**