**NHS HEALTH SCOTLAND**

**2019 BOARD ACTION LIST**

|  |
| --- |
| **26 February 2019** |
|  |  |  |  |  |  |
| **ITEM NO** | **STRATEGIC ISSUE/ACTION** | **ACTION BY** | **SEQUENCING** | **PROGRESS/****COMPLETED** | **COMMENTS** |
|  |  |  |  |  |  |
| **5.** | **Health and Social Care Delivery Plan Implementation** |  |  |  |  |
|  | **Change & Transition Update** |  |  |  |  |
|  | Encourage and support early non-executive engagement in the Legislative Consultation and full board invitation to comment on the Health Scotland corporate draft response.  | **EM/DT** |  | **complete** | The invitation to contribute to the consultation response was circulated by email on 28 May |
| **8.** | **Board Governance Transition Plan** |  |  |  |  |
|  | Alert the Board when the Public Health Scotland Chair advert goes live. | **DT** |  | **complete** | The approach now is not to advertise the Chair position, as a Shadow Chair has been secured, the Board were notified of this by email on 31 May.  |
|  | Circulate the Public Health Scotland Legislative Consultation to the non-executive Board members as soon as it goes live. | **DT** |  | **complete** | The invitation to contribute to the consultation response was circulated by email on 28 May |
|  | Discuss the changing Governance capacity for the next nine months. | **GMcL/DC/DT** |  | **ongoing** | This capacity is now required until March 2020 and remains in progress  |
| **11.** | **Significant issues of note from recent Board Committee meetings** |  |  |  |  |
|  | Include the Equality Outcome and Diversity reports from all committees to the Board schedule of business for the 2019 November, and remove from SGC and AC schedules of business. | **DT** |  | **complete** |  |
| **17 May 2019** |
| **ITEM NO** | **STRATEGIC ISSUE/ACTION** | **ACTION BY** | **SEQUENCING** | **PROGRESS/****COMPLETED** | **COMMENTS** |
|  |  |  |  |  |  |
| **6.** | **NHS Health Scotland Board Governance until Dissolution** |  |  |  |  |
|  | Notify Scottish Government of the willingness of non-executives to extend their terms until 31 March 2020. | **DC** |  |  |  |
|  | Close off current “Board Governance Transition Plan” and develop and maintain the “NHS Health Scotland Board Governance until Dissolution” plan and schedule this to return to Board. | **DT** |  | **complete**  | This has been scheduled to return to the September 2019 Board meeting |
| **8.** | **Transition Influence Plan and governance of (CR) 18-6 risk** |  |  |  |  |
|  | Include future updates on the stakeholder transition influence plan in the quarterly Board performance reports. | **CD** |  | **complete** |  |
|  | Ensure the assurance reports on corporate risk 18.6 (”As a result of not engaging local authority and third sectors in creating the new public health body, key perspectives are not heard, reducing its credibility.”) continue to come to each Board meeting.  | **CD** |  | **complete** |  |