



Draft Minutes 04/18

Health Governance Committee

Minutes of Health Governance Committee

Thursday 29 November 2018 at 10.30 am
Room 23 Gyle Square, Edinburgh

Members present:

Paul Stollard (Chair)
Michele McCoy
Paul McColgan (by tele-conference)

In attendance:

David Crichton
Andrew Fraser
Della Thomas
Matt Lowther
Liam Slaven, Modern Apprentice
Anita Hastie (minute)

Apologies:

Jane-Claire Judson
Gerry McLaughlin
George Dodds
Cath Denholm

Welcome

The Chair welcomed everyone to the meeting.

1. Declaration of Committee Members' Interest

Andrew Fraser advised that he was Chair of the GoWell Steering Group.

2. Minute of previous meeting: 13 September 2018

The minute of the previous meeting held on 13 September 2018 was agreed as an accurate record.

3. Matters Arising (Action List)

Minute of meeting held on 04 July 2018 had been updated and this action was now complete.

In regards to SP3: A Fair and Inclusive Economy, Paul Stollard provided an update on Healthy Working Lives, in George Dodds' absence.

Paul Stollard intimated that a paper on Healthy Working Lives (HWL) would be discussed at the CMT meeting on 18 December 2018 which reviewed services currently delivered by the Health and Work Team. These include the HWL Award, the National Adviceline, training, advisory support for employment services, employer engagement and the website/database.

A strand of work also being undertaken, was the engagement with NHS Directors of Public Health, to gauge their views on the future development of the HWL programme. In addition, the Scottish Government's Health Works Review Advisory Board was due to report in Spring 2019.

These three strands of work taken together, will inform what is required to be done in 2019/20 in transitioning the HWL services into Public Health Scotland.

It is also on the schedule of business for the February 2019 Board meeting.

With regard to Mental Health and previous correspondence, it was agreed that this would be discussed at the February Board Seminar.

4. SP Improvement/Learning Feedback

Continuation to develop themes. In addition, there has been several reports with regards to the Fair & Inclusive Economy.

5. Strategic Priority 4: Health and Sustainable Places (paper 13/18)

The Committee considered a paper and a presentation from Matt Lowther, Health Scotland Commissioner for Strategic Priority 4: Healthy and Sustainable Places.

The Committee were asked to review and comment on the Strategic Delivery Priority in relation to the shape it is taking to ensure the Health Scotland legacy is well presented and appropriately taken forward to the new Public Health Organisation and the opportunities to review aspects of work and plan changes for the future are in place.

The Committee commended the Place Standard work and its potential to connect with whole system approaches as part of the design of new towns such as Blindwells, East Lothian and as a tool to help support the implementation of the new Planning Act.

The Committee discussed the knowledge into action approach from the GoWell research and how it yielded lessons and further thought around alignment to Health Scotland strategy and future impact studies. This would be to better understand how the learning from such longitudinal

studies can influence and impact on local and/or national policy and practice. Opportunities were discussed for connecting with local public health teams and other local partners to take collective action and improve understanding of the blend of action required internationally, nationally, regionally and locally.

The Committee highlighted the connections with regeneration of place, the people aspect and also the housing specification and design aspect - all important components of improving overall health and well-being.

The Committee were assured that this strand of work is making good connections with the future public health reform opportunities, particularly with local government, and was in good shape to move into Public Health Scotland.

6. Annual Adverse Significant Event Report (paper 14/18)

NHS Health Scotland monitors its activities for those which have, or could have had, a significant adverse impact. As a non-patient facing NHS Health Board, NHS Health Scotland, through the Health Governance Committee (HGC), have previously agreed the interpretation of a significant adverse event.

In the last twelve months, Health Scotland experienced no incidents which could be treated as a significant adverse event.

NHS Health Scotland have received confirmation from the Scottish Government that the Duty of Candour legislation does not apply to the organisation. The amendments in the National Framework related to the Duty of Candour therefore do not apply to the organisation and the process for managing and learning from significant events agreed by the HGC in 2016, continues to apply.

For completeness and to meet this requirement, it is proposed that the Significant Adverse Events Annual Report 2018 be submitted to the Board for noting and that if it is agreed that the Health Governance Committee will be suspended into 2019, then a proposal will be made to Board that the 2018/19 Significant Adverse Events Annual Report will be brought to the November 2019 Board meeting for assurance.

Action:

Significant Adverse Events Annual Report 2018 to be submitted to the February 2019 Board for noting.

7. Equality Outcomes and Diversity

Andrew Fraser provided assurance of the contribution the Committee has to the Indicators.

8. **Issues to report to next Board meeting**

As noted earlier, confirmation that the Duty of Candour legislation does not apply to NHS Health Scotland, will be reported to the Board.

With regard to the business of the HGC and the forthcoming transfer of the work of Health Scotland to the successor organization Public health Scotland later in 2019, it was noted that the Committee was nearing completion of its programmed review work. In-depth level of discussion should continue, which might best be pursued through Board Seminars. The Chair proposed that the Committee is suspended, though for Committee members to act as guardians and ensure that sufficient in-depth dialogue takes place. This proposal would be submitted for discussion at the next Board meeting.

It was agreed that future meeting dates for Committee meetings in 2019 remain in the diary.

The Annual Report for the Committee will be prepared as customary and will be submitted to a future Board meeting.

Preparation of short summaries of commitments to report as an NHS Board continue to be required, in respect of the areas of work that do not have a residence - for example, equalities outcome.

Action:

Proposal for suspension of HGC to be submitted to the Board;
CEO Administration team to ensure that dates for HGC meetings in 2019 remain in the diary;

Della Thomas to prepare Annual Report for Health Governance Committee;

Della Thomas to prepare a proposal for February 2019 Board for responding to the proposal to suspend Health Governance Committee in 2019 and to incorporate the 2019 schedule of business within this proposal.

9. **Any other business**

No further business was reported.

10. **Date of next meeting:**

As agreed, dates for future meetings will remain in the diary. The provisional date for the next meeting is 07 March 2019.