

Smokefree Policy Flowchart For Managers

Feedback outcome to staff member's manager and record data and referral outcome on database

Does not wish to make quit attempt
Staff member agrees to modify behaviour to comply with policy

POLICY BREACH

Staff member meets with manager to discuss policy breach

Manager refers staff member to Smokefree Staff Services via email
SmokeFree.Staff@ggc.scot.nhs.uk

Staff member contacted by Smokefree Staff Services & smoking behaviours discussed

Staff member does not wish referral made to Smokefree Staff Services or Occupational Health

Proceed with NHSGG&C Disciplinary Policy & Procedure

Staff member may be referred again

Referral made to appropriate service

- SF Staff
- Community
- Pharmacy
- SF Pregnancy
- Smokeline

Proceed with NHSGG&C Disciplinary Policy & Procedure



First Offence

Second offence

Staff member may be referred again

