

For 20 June 2018 meeting

NHS Health Scotland

2018/19 Board Action List

	23 March 2018				
Item no	Strategic issue/action	Action by	Sequencing	Progress/ Completed	Comments
7.	Workforce Planning Assumptions To be reviewed in six months time.	DT	Added to September 2018 Board meeting schedule	Complete	
	18 May 2018 Meeting				
6.	Health & Social Care Delivery Plan Implementation				
	A Change and Transition report will come to each Board meeting from June 2018 onwards and include an update on the progress of the PHR Commissions work	CMD	Added to June 2018 Board agenda and Board schedule	Complete	
	Staff Governance Committee (SGC) to receive regular reports on specific impacts on staff regarding change and transition	CMD	Added to SGC agendas	Complete	
7.	Q4 Performance Report				
	Chief Executive to explore reducing quarterly performance reports to every 6 months with the Executive team	GMcL			

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	Quarterly reports to include forward look from Q1 2018 onwards	CMD			
8.	Chief Executive's Update				
	70th Anniversary Formal invite to attend the NHS Health Scotland internal birthday celebrations be sent out to Non-Executive Board Members.	GMcL		Complete	
	Board Development Plan				
10.	Seek further information from the SG Sponsor Division in relation to the extension of non-executive Board members appointments.	DT	Briefing prepared. Item added to June 2018 Board meeting for noting	Complete	
	Governance Transition Plan to capture anything further in relation to Board Development and the transition of the non-executive governance status.	DT	Added to September 2018 Board schedule	Complete	