



## NHS Health Scotland's facility time publication requirements (2018–2019)

The facility time data for NHS Health Scotland required to collate and publish under the new regulations are shown below.

### 1. Trade Union (TU) representative

What was the total number of employees who were TU representatives during the relevant period

- Number of employees who were relevant union officials during the relevant period: 9 (2.19 FTE).

### 2. Percentage of time spent on facility time

How many employees who were TU representative officials employed during the relevant period spent a) 0%, b) 1%–50%, c) 51%–99% or d) 100% of their working hours on facility time?

- 0%: 0
- 1–50%: 7
- 51%–99%: 2
- 100%: 0

### 3. Percentage of pay bill spent on facility time

What was the percentage of the total pay bill spent on paying employees who were TU representatives for facility time during the relevant period?

- Total cost of facility time = £0.096 m\*
- Total pay bill = £11.614m
- Percentage of the total pay bill spent on facility time, calculated as (total cost of facility time ÷ total pay bill) x 100 = 0.8%

\*Assumption on total cost of facility time based on facilities staff being a reasonable cross section of staff.

### 4. Paid TU activities

As a percentage of total paid facility time hours, how many hours were spent by employees who were TU representatives during the relevant period on paid TU activities?

- Time spent on paid TU activities as a percentage of total paid facility time hours = 9.3%\*\*

\*\*Calculated as (total hours spent on paid TU activities by TU representatives during the relevant period ÷ total paid facility time hours) x 100.