NHS HEALTH SCOTLAND

2018/19 BOARD ACTION LIST

We are working towards all our publications being available in an accessible format. In the meantime if you require this paper in a more accessible format, please contact us using this email address nhs.healthscotland-ceo@nhs.net

4 October 2018

ITEM NO	STRATEGIC ISSUE/ACTION	ACTION BY	SEQUENCING	PROGRESS/ COMPLETED	COMMENTS
6.	Board Governance Transition and Schedule of Board and Committee Meetings proposed for 1 April - 30 November 2019 HS Paper 26/18				
	Board Action Plan to be maintained, updated and	DT		complete	
	come back to February's Board meeting.				
7.	Q1 Performance Report HS Paper 27/18				
	Include the Board's message of thanks in the	CD		complete	
	work of Corporate Cascade.				
	Stakeholder Engagement Plan 2018/19				
	HS Paper 28/18				
	 The following agencies to be included: Scottish Children's Reporters Administration; Children's Hearing Scotland; The Cabinet Secretary for Communities and Local Government; The Minister for Housing and Planning. 	CD		complete	

For 23 November 2018 meeting

ITEM NO	STRATEGIC ISSUE/ACTION	ACTION BY	SEQUENCING	PROGRESS/ COMPLETED	COMMENTS
	Come back to the November Board with thoughts on new and emerging and transition and engagement drivers contacts and the purpose and method of communication and stakeholder engagements	CD		complete	
8.	Annual Review of Board Effectiveness 2017/18 HS Paper 29/18				
	Look into the form sent out by HR regarding the Register of interest/personal details and confirm if non-executives are required to complete this as well or not; Circulate updated Register of Interest forms to all Board members as from September 2018; Provide a report on wider NHS Health Scotland governance processes and lessons learnt instead of a 2019 Board Annual Effectiveness Review			complete	
14.	Significant issues of note from recent Board Committee meetings				
	Health Governance Committee Discuss this stakeholder engagement risk with the Corporate Management Team and bring back a method for responding to this to the November Board.	CD		Complete - (This should come back to the Board as a proposal and held within the	

For 23 November 2018 meeting

ITEM	STRATEGIC ISSUE/ACTION	ACTION BY	SEQUENCING	PROGRESS/	COMMENTS
NO				COMPLETED	
				Stakeholder	
				engagement	
				paper).	