**NHS HEALTH SCOTLAND**

**Minute of the Health Governance Committee meeting held at 10.30am on Friday 16 January 2015 in NHS Health Scotland, (Room 6.5), Meridian Court, Glasgow**

Present: Dr A M Wallace (Chair)

Ms M Mellon

Mr P Stollard

In attendance: Dr A Fraser

Mr G Dodds

Ms M Burns (via teleconference)

Ms J Willis (item 5)

Ms L Renwick (item 5)

Mr M Lowther (item 6)

Ms S Beck (item 6)

Ms H Gilmour (Admin Assistant)

Ms M Kerrigan (Minute)

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|  |  | **ACTION** |
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| 1. | **Apologies** |  |
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|  | Apologies were received from Mr G McLaughlin and Ms B. Fullerton. |  |
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| 2. | **Declaration of Committee Members’ Interests** |  |
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|  | Ms Wallace informed the Committee that she has been appointed to the Food Standards Scotland Board, currently in shadow form. |  |
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| 3. | **Minute of previous meeting** |  |
|  | (HGC Min 4/14) |  |
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|  | The minute of the Health Governance Committee meeting held on 10 October 2014 was approved as an accurate record. |  |
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| 4. | **Matters arising** |  |
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|  | It was noted that as the Standards had changed the Terms of Reference would require to be updated and presented to the next meeting. | **DPHS** |
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|  |  | **ACTION** |
|  | Ms Mellon sought an update under Conclusions, item 5, ‘Health Improvement and Community Food and Health’. GD agreed to seek an update for the next meeting.  The Director of Delivery indicated that his directorate is in the process of business planning and had its first strategic meeting involving Directors and Commissioners to build in this work to future activities. They will now determine what the key deliverables are in order to prepare the delivery plan for the Board.  The DD and DPHS agreed to liaise to ensure this is taken forward in the business planning process. | **DD**  **DD/**  **DPHS** |
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| 5. | **Review of Health Promoting Health Service**  **(HGC Paper 1/15)** |  |
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|  | The Health Improvement Programme Manager presented her paper and accompanying presentation asking the HGC to consider the Health Promoting Health Service Programme. |  |
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|  | In discussion it was agreed:   * there should be a strategic approach for all Boards within the NHS; * the strategic approach for Health Promoting Health Service should fit into the broader strategy of NHS Health Scotland, with very clear outcomes and deliverables; * there was a need for more evidence to value the interventions and to monitor progress; * to link in with other organisations to ensure the correct individuals/organisations are engaged in the wider community eg The Poverty Alliance, to obtain examples of what could work and to provide practical examples of partnership to clinicians; * to ensure any pathways being developed, which may require NHS Health Scotland’s input, are orientated around individuals who need the most support and that these become the basic pathways which will then be adapted and used in the future; * relationships were very important between NHS Health Scotland and policy-makers, NHS leaders, wider stakeholders and communities of interest; * there was a need to be clear what Health Promoting Health Service is not as much as what it is. * Ms Renwick and Ms Burns to liaise on issues that are current and likely to arise at meetings of NHS Chairs. | **HIPM/**  **MB** |
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|  | With the exception of No.9 the paper was agreed. The Group commended Ms. Renwick on her influential work. |  |
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| 6 | Core Programme 2: **The Places and Communities in which people live, support and promote good health**  **HGC Paper 2/15** |  |
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|  | The Principal Public Health Advisers, Matt Lowther and Sheila Beck, presented their paper and accompanying presentation. |  |
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|  | Discussion centred predominantly around Core Programme 2 of NHS Health Scotland’s 5 core programmes: Social and Physical Environments and its 2 workstreams (Neighbourhoods and Transport; Housing and Homelessness). There were 9 key deliverables, 5 around transport and 4 on housing and homelessness.  In discussion:   * a logic model could capture the cross organisational aspects of these core programmes; * content and examples be looked at; * it would be useful to highlight valuable and less fruitful areas for debate and progress; * programme leaders should assess how well NHS Health Scotland is managing to get its message across in various partnerships; * members pointed out that in workstream 1 (Community Justice) not all offenders go through the prison system and therefore this paragraph should be amended to reflect this; | PPHAs |
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|  | The DPHS indicated that Place and Plan Standards were the subject of discussion at a meeting of Directors of Scottish Government the previous day, where reference was made to NHS Health Scotland’s contribution to ‘Place Standard and Neighbourhoods’. |  |
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|  | The Chair thanked the presenters for their work and for making a success of the new format in reporting to new Standards. |  |
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| 7 | **Quality Standards 2014**  **HGC Paper 3/15** |  |
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|  | After discussion the Committee was happy to accept the Quality Standards paper. However, it was agreed the guidance should be clarified in light of today’s discussion to include Equality and Human Rights. |  |
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|  | Ms Erica Wimbush and Mr Matt Lowther were thanked for their paper. |  |
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| 8 | **Agenda for next meeting** |  |
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|  | * Revised Terms of Reference * Core Programme 3: System Change for Fairness and Equity  1. Partnership strategies are focussed on key inequalities actions and are multi-level  * Current Issue: The Task Force challenge to improve social capital. |  |
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| 9 | **Any Other Business** |  |
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|  | Members commented on the need to shorten presentations to reflect that readers had digested the content of papers prior to the meeting. |  |
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| 10 | **Date of next meeting** |  |
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|  | The next meeting will be held on 6 March 2015 in Gyle Square. |  |