

**Health Governance Committee Meeting
Friday 3 March 2017
Room 5.5, Meridian Court, Glasgow**

Present: Dr P Stollard (Chair)
Ms M McCoy
Mr P McColgan

In attendance: Mr G McLaughlin
Mr D Crichton
Ms C Denholm
Dr A Fraser
Ms D Thomas
Ms D. Stockton (Observer)
Ms E Hogg (Observer)
Mr G McCartney (item 5)
Ms M Kerrigan (Minute)

ACTION

1. Apologies

Apologies were received from HGC member Ms J.C Judson and noted from George Dodds

2. Declaration of Committee Members' Interests

There were no members' interests.

3. Minute

The minute of the meeting held on 13 January 2017 was approved as an accurate record.

4. Matters Arising – Action Note

The action note was updated. It was noted that all actions have been completed.

**5. Core Programme 1: Fundamental Causes
(HGC Paper No 5/17)**

ACTION

The Health Governance Committee was asked to comment on the quality, improvement and effectiveness of the work of Core Programme 1 (CP1) of NHS Health Scotland's 2016/17 Delivery Plan and its transition to Strategic Priority 3 (SP3) – Income and Work.

The paper and presentation was given by Dr Gerry McCartney, Consultant in Public Health, Head of the Public Health Observatory and Commissioner for CP1 with a transition to SP3

There was a very full and rich discussion. The Committee recognised the complexity of this work particularly around fundamental causes and commented that we were doing the right sort of things. The challenge, going forward, was to maintain this momentum and respond to new opportunities as they presented.

The issue of KIA and learning from this core programme and other programmes across the organisation was raised.

It was agreed to seek assurance from the Management Team that there was a mechanism for taking the cross cutting issues and learning in relation to improvement and impact from HGC forward, an update will be given at the next Health Governance Committee meeting

AF

6. Governance of Risk (update)
(HGC Paper No 6/17)

The Health Governance Committee was requested to consider risks 16-3, 16-4, 16-6, 16-7 and 16-11 on the Corporate Risk Register to ensure they are sufficiently assured by the actions taken or proposed to mitigate these risks.

16-3 Knowledge into Action

16-4 Responding to changing landscape or political administration

16-6 Aligning and adapting our language to the prevailing public and political discourse

16-7 National leadership position on health inequalities

16-11 Financial and workforce related issues linked to the partnership-based delivery of Healthy Working Lives services

ACTION

The Committee considered risks 16-3, 16-4, 16-6, 16-7 and 16-11 on the Corporate Risk Register and were sufficiently assured by the actions taken and proposed to mitigate these risks.

7. **Forward Planner for 2017/18 HGC Meetings (HGC Paper No 7/17)**

The Health Governance Committee was requested to approve and note the forward plan for HGC 2017/18 business

In updating the Committee, Ms Thomas, Executive & Governance Lead (EGL) indicated that the Participation Standard report will no longer appear on the 2017/18 Schedule of Business. It was agreed the Review of Effectiveness would take place bi-annually.

It was agreed authors of papers would attend the Health Governance Committee meetings and Ms Thomas would attend Commissioners' meetings.

It was agreed to review the forward planning in six months' time.

DT

8. **Any other business**

There were no items to discuss.

9. **Date and venue of next meeting: 4 May 2017, Room 6.5, Meridian Court, Glasgow.**